

BAUCHI STATE 2024 BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

Ease of Doing Business Council

BAUCHI STATE GOVERNMENT [Office of His Excellency, the Deputy Governor]

https://www.bauchistate.gov.ng/?smd_process_download=1&download_id=3065

THIS DOCUMENT IS THE PROPERTY OF THE
BAUCHI STATE EXECUTIVE COUNCIL
EXTRACT FROM THE BAUCHI STATE EXECUTIVE COUNCIL
CONCLUSION NO. BAEC(2023)2ND E.O. MTG HELD ON
FRIDAY, 29TH DECEMBER, 2023

ACTION BY

BAUCHI STATE BUSINESS ENABLING REFORM
ACTION PLAN (BERAP) 2024

“Council approved as follows:-

- i. The Bauchi State Business Enabling Reform Action plan (BERAP) 2024 as a requirement by the Presidential Business Environment Council (PEBEC) and World Bank and more fundamentally that the Plan should be institutionalized to guide the Economic Growth and Development for the prosperity of the State;
- ii. The Bauchi State Business Enabling Reform Action plan (BERAP) 2024, should be reviewed bi-annually;
- iii. That an annual assessment of the plan in terms of measuring its performance through challenges and opportunities based on lessons learned should be conducted. This was to further provide information to Government for policy and decision making. Furthermore, these activities would provide the score card for the Government in real terms as it connects with the people in an Open, Accountable and Transparent Manner;
- iv. That Government should make deliberate effort to institutionalize the plan through mass production and its possible conversion to local languages.

H/C,
MOB,EP&MC

Dated this 29th day of December, 2023


(DANJUMA GARBA)

FOR: SECRETARY TO THE STATE GOVERNMENT

STATE BUSINESS-ENABLING REFORM ACTION PLANS (BERAP) & PROGRESS REPORT

State: BAUCHI

Reporting
period:

FY 2024

SABER Focal

Person:

LAWAL BAKO AHMED

List of
contributing
entities:

State Internal Revenue Service, Ministry of Land (BAGIS), Judiciary, State Urban Planning & Development Board, Ministry of Commerce & Industry, Bauchi State Association of Chambers of Commerce, Industry, Mines & Agriculture (BACCIMA), Nigerian Association of Small Scale Industrialists (NASSI), Ministry of Cooperatives & SMEs, State Bureau for ICT , Bauchi State Urban Water & Sewerage Corporation and the State Debt Management Agency.

URL Link to the published BERAP

Is this plan approved by the State Executive Council (SEC)

Yes

If this was approved by SEC, please state date:

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
1	Sites and Services Scheme	Provision of housing and accommodation for the Business community (Business men, medium income earners and Entrepreneurs)	Acquisition of 100 hectares Land, demarcation into standard plots. Layout design, site clearance and provision of electricity and water facilities. Provision of road infrastructure	Businesspers ons, Medium income earners and Entrepreneur s. Provision of 1700 plots for housing development	Urban Planning &Dev. Board	Bauchi Investment Corporation. Ministry of Lands and Survey.	50,000,000.00	Jan-24	Sep-24
2	Empowerment for Small and Medium Enterprises Development (SMED)	To ease transportation difficulties of commuters and facilitate the movement of goods and services in major cities of the State.	Procurement of mini-cars Procurement of Tri-cycles	National Union of Road Transport Workers (NURTW), Road Transport Employees Association of Nigeria (RTEAN), National Association of Road Transport Owners (NARTO)	Ministry of Coops &SMED		80,000,000.00	Jan. 2024	Dec.2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
3	Automation of the Cooperative & SMED operations	Improve effectiveness and efficiency of services	Revalidation of existing Cooperative societies and Registration of cooperatives and SMESs	Commercial banks, State Micro finance Agency, Cooperative Finance Agency (CFA). Revalidation of 25000 cooperative societies.	Ministry of Coops & SMED in collaboration with the State ICT Bureau	Ministry of Commerce & Industry and ICT Bureau	30,000,000.00	Jan. 2024	Dec.2024
4	Judicial intervention	To entertain simple and liquidated debt recovery claims not exceeding N3,000,000.00	1. Signing of District Court Law (Small Claims Court Practice Direction) No. 2. 2022. 2. Formation of Judicial Committee, to oversee the administration of Small Claims Court.	Individuals, micro, small and medium enterprises. This would be achieved through conduct of workshops and seminars. Production of jingles and publication of manuals would be	Bauchi State High Court of Justice	1. Judicial Service Commission 2. Ministry of Justice.	50,000,000.00	Jan. 2024	Dec. 2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
				done to promote public awareness and enlightenment in Hausa and English Languages. 150 Judgement delivered for debt recovery claims not exceeding N3,000,000.					
		To provide time and cost saving, to fast-track proceeding and self-representation. To ensure quick and efficient resolution of disputes within 60 days	Establishment of Judiciary website, provision of equipment (Laptops, Printers etc.), and Court tools such as (court forms, files, stationaries etc.). Preparation of performance report on the Judiciary website.	Public. To fast-track judicial proceedings and institute self-representation. To achieve quick and efficient resolutions of disputes within 60 days.	Bauchi State High Court of Justice	1. Judicial Service Commission 2. Ministry of Justice. 3. State Bureau of ICT	40,000,000.00	Jan. 2024	Dec. 2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
5	Public Private Partnership	To promote public private partnership for the growth of commercial activities in collaboration with Bauchi Association of Chambers of Commerce, Industry, Mines & Agriculture(BACCIMA)	Capacity building, Policy advocacy, Export promotion, Trade exhibitions Linkage with sources of funding and grants	SMEs, large scale Businesses. This could be achieved through policy advocacy, public enlightenment, capacity building and exhibitions	Ministry of Commerce and Industry	Bauchi Association of Chambers of Commerce, Industry, Mines & Agriculture (BACCIMA), Nigerian Association of Small Scale Industrialists (NASSI)	80,000,000.00	Jan. 2024	Dec.2024
6	Automation of RBP unit and upgrading of official Website	To enhance efficiency and effectiveness of service delivery.	a. Upgrading of RBP Website. b. Implementation of portal. c. Purchase of hardware to support the Automation. d. Training and Capacity Building. e. Publicity and awareness through Media houses and online channels	To reduce the time for registration of business premises.	Ministry of Commerce and Industry	Ministry of Cooperatives and SME dev.	40,000,000.00	Jan. 2024	Dec.2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
7	Automation of the Land management services	To enhance the effectiveness and efficiency of service delivery in land management	1. Installation of alternative power source(Solar panels)	Clients from the residents and business community within and outside the state. To reduce the time line for processing of land titles by Two months.	Ministry of Land (BAGIS)	Head of Civil Service and Ministry of Finance	5,000,000.00	Jan. 2024	March. 2024
			2.Completion of Automation Process to enable the Digitalization of the land allocation process	Clients from the residents and business community within and outside the state. To reduce the time line for processing of land titles by 30%.	Ministry of Land (BAGIS)	State Internal Revenue Service	50,500,000.00	Jan. 2024	July.2024
			3. Procurement of ICT Tools and Equipment.	The BAGIS and Ministry of Land personnel	Ministry of Land (BAGIS)	State ICT Bureau	12,500,000.00	Jan. 2024	Dec.2024
			4.Conduct of Staff training on the use of ICT facilities and new technologies	The BAGIS and Ministry of Land personnel	Ministry of Land (BAGIS)	State ICT Bureau	1,000,000.00	Jan. 2024	Dec.2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
			5. Community engagement through sensitization and advocacy to the community level stakeholders to win their support in the implementation of the new land reform	General public	Ministry of Land (BAGIS)	Ministry for LGA& Chieftaincy Affairs	2,500,000.00	Jan. 2024	Dec.2024
			6. Completion of the household enumeration in Bauchi and its extension to cover Azare	Investors, Land owners and the Ministry of land	Ministry of Land (BAGIS)	Ministry of Budget & Economic Planning, Ministry of Finance, and Academia	50,000,000.00	Jan. 2024	Dec.2024
8	Development and implementation of Communication Strategy on Tax Administration.	To enhance access to information on tax administration	1. Production of Information and communication kits.	Tax payers, Companies and General Public. To Reduce overall cost of registering business premises.	State Internal Revenue Service	State ICT Bureau,	60,000,000.00	Jan. 2024	Dec.2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
			2. Dissemination of information and communication kits (Hand bills, Flyers and posters to tax payers and key stakeholders across the 20 LGAs in the state	Tax payers, Companies and General Public. Reduce overall cost of registering business premises. To reduce time for processing Tax Clearance Certificate.	State Internal Revenue Service	State ICT Bureau			
9	Automation of the Tax Administration Process	To improve the effectiveness and efficiency of the Tax process and To reduce the cost of compliance	1. Procurement and Deployment of ICT equipment (both hardware and software). 2. Provision of green energy for ensuring the functionality of the procured ICT Systems. 3. Development and operationalization of a Self-service portal to ease the building of tax payers database	Tax payers, Companies and General Public. Reduce overall cost of registering business premises. To reduce time for processing Tax Clearance Certificate.	State Internal Revenue Service		50,000,000.00	Jan. 2024	Dec.2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
			through: e-filing, e-assessment, e-payment, e-tax clearance, e-registration of motor vehicles & automobiles.						
10	Capacity Building of the Informal Sector	To improve the capacity and resilience of the taxpayers particularly the informal sector and encourage them to grow to formal sector and benefit from the opportunities therein.	1. Conduct of taxpayers engagement forum for informal sector operators. 2. Initiate a community of practice through handholding and connectivity of the informal operators with sources of funding at the State Micro-Finance Bank and others.	Informal sector operators and businesses. Taxpayers , Companies and General Public. Reduce overall cost of registering business premises. To reduce time for processing Tax Clearance Certificate.			50,000,000.00	Jan. 2024	Dec.2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
11	Development of new market outlets and Motor parks	To create additional business opportunities for small and medium enterprises; and To reduce the cost of transportation and ease movement of goods and persons	Conduct feasibility study to determine the sites for ease of implementation and future review	Investors, Business operators and general public. To ease access to business activities.	Urban Planning Dev. Board	Min. of Land (BAGIS)	30,000,000.00	Jan. 2024	Dec.2024
12	Automation of the Urban Planning Development Board`s administration system	Increase efficiency and transparency	Website Development: Develop and deploy Portal for registration and payment of services. Procure ICT infrastructure Conduct capacity building for utilization of the Automation system	Investors, Business operators and general public. To reduce overall cost of registration for building permit.	Urban Planning Dev. Board	State ICT Bureau	25,000,000.00	Jan. 2024	Dec.2024
13	Customer service and quality	To meet customer expectations by providing quality and excellent service	Billing						
			Design and implementation of Media campaign for most important aspect of water supply agreement	Water users. Awareness creation on water services to the general public.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	6,000,000.00	Jan, 2024	Dec,2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/ N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
			Set up customer accounts records (File Room)	BSUWSC Staff To provide reliable data on customers records. To ease the process of payment of bills and recovery of debt.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	9,000,000.00	Jan, 2024	Dec,2024
			Decentralize bill payment point and arrange for payments through banks, internet	Customers. To provide reliable data on customers records. To ease the process of payment of bills and recovery of debt.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	30,000,000.00	Jan, 2024	Dec,2024
			B. Customer Care						
			Establish Toll free lines	BSUWSC Staff To provide reliable data on customers records. To ease the process of payment of bills and	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	6,000,000.00	Jan, 2024	Dec,2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
				recovery of debt.					
			Develop electronic tracking system for all complaints	BSUWSC Staff To provide reliable data on customers records. To ease the process of payment of bills and recovery of debt.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	6,000,000.00	Jan, 2024	Dec,2024
			Set up an M&E for the unit (Measure the efficiency of redressing Customer Complaints by monitoring records of complaints and response times)	BSUWSC Staff To provide reliable data on customers records. To ease the process of payment of bills and recovery of debt.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	6,000,000.00	Jan, 2024	Dec,2024
			Develop an Interactive website	BSUWSC Staff, Customers. To provide reliable data on customers records. To ease the process of	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	18,000,000.00	Jan, 2024	Dec,2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date
				payment of bills and recovery of debt.					
			C. Public Enlightenment						
			Set up Monthly phone-in programme with customers	BSUWSC Staff, Customers. To provide reliable data on customers records. To ease the process of payment of bills and recovery of debt.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	15,000,000.00	Jan, 2024	Dec,2024
			Engage CSOs and NGOs on the activities of the Corporation	CSOs NGOs, Customers. To increase awareness. To ease the process of payment of bills and recovery of debt.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	9,000,000.00	Jan, 2024	Dec,2024

BUSINESS ENABLING REFORM ACTION PLAN (BERAP)

S/N	Business Enabling Reform Areas	Reform Objectives	Action Steps	Description and Key Targets	Responsible MDA	Contributing MDAs	Budget(NGN)	Planned Start Date	Planned End Date	
14	People and Structure	To create a working environment and culture that brings the best out of BSWSC's Human Capital	Carry out an internal capacity building	BSUWSC Staff. To improve internal capacity of the entire workforce.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	10,000,000.00	Jan, 2024	Dec,2024	
			Identify talent/skill pool for retention	BSUWSC Staff. To improve internal capacity of the entire workforce.	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	5,000,000.00	Jan, 2024	Dec,2024	
			Monitoring & Evaluation							
			Develop a system for monitoring and evaluation for all key employee/management activities	Develop a system for monitoring and evaluation for all key employee/management activities	Bauchi State Urban Water & Sewerage Corporation (BSUWSC)	BSUWSC	6,000,000.00	Jan, 2024	Dec,2024	

S/N	REFORM OBJECTIVES	PLAN ALLOCATION
1	Provision of housing and accommodation for the Business community (Business men, medium income earners and Entrepreneurs)	100,000,000.00
2	To ease transportation difficulties of commuters and facilitate the movement of goods and services in major cities of the State.	80,000,000.00
3	Improve effectiveness and efficiency of services	30,000,000.00
4	To entertain simple and liquidated debt recovery claims not exceeding N3,000,000.00	50,000,000.00
5	To provide time and cost saving proceeding and self-representation as well as quick resolution of disputes within 60 days	40,000,000.00
6	To promote public private partnership for the growth of commercial activities in collaboration with Bauchi Association of Chambers of Commerce, Industry, Mines & Agriculture (BACCIMA)	80,000,000.00
7	To enhance efficiency and effectiveness of service delivery.	40,000,000.00
8	To enhance the effectiveness and efficiency of service delivery in land management	72,500,000.00
9	To enhance access to information on tax administration	60,000,000.00
10	To improve the effectiveness and efficiency of the Tax process and reduce the cost of compliance	50,000,000.00
11	To improve the capacity and resilience of the taxpayers particularly the informal sector and encourage them to grow to formal sector and benefit from the opportunities therein.	50,000,000.00
12	To create additional business opportunities for small and medium enterprises & reduce the cost of transportation and ease movement of goods and persons	30,000,000.00
13	Increase efficiency and transparency	25,000,000.00
14	To meet customer expectations by providing quality and excellent service	45,000,000.00
15	To create a working environment and culture that brings the best out of BSWSC's Human Capital	71,000,000.00
TOTAL		823,500,000.00

